

URBAN/MUNICIPAL

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1998

AGENDAS/MINUTES
CENTRAL AREA PLAN
IMPLEMENTATION COMMITTEE

SEPT. 10, 1998 ...

URBAN/MUNICIPAL

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AREA PLAN IMPLEMENTATION COMMITTEE

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4

NOTICE OF MEETING AND AGENDA

DATE: Thursday, September 10, 1998

TIME: 4:30 p.m.

URBAN MUNICIPAL

PLACE: Room 219, City Hall

SEP 17 1998

AGENDA

GOVERNMENT DOCUMENTS

1. Chairpersons' Remarks
2. Minutes of July 16, 1998 CAPIC Meeting (attached)
3. Smart Moves Study - Status Report - John van der mark, Special Projects
4. Business Arising
5. Status Reports
 - a) Downtown Initiatives Update - August, 1998 (attached)
 - b) Downtown Coordinator, Partnership, Longo
 - c) Other Downtown Initiatives
6. Outstanding Items
 - b) List of Motions and Outstanding Actions (attached)
 - c) Available Downtown Plans and Other Resources (attached)
7. Members' Reports
8. Other Business
9. Next Meeting - To be confirmed.
- Will likely be November 12, with no meeting on October 8, 1998.

If you cannot attend the meeting, please contact Vanessa Grupe at 546-4160.

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CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4

MINUTES

CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

Room 219, Hamilton City Hall

Thursday, July 16, 1998

MEMBERS ATTENDING

Mary Pocius - Chairperson
Gil Simmons
Russell Elman
Gerry Kennedy
Helen Kirkpatrick
Bill O'Brien
Brenda Mitchell
Denise Giroux
Ald. Geraldine Copps
George Nicholls

International Village BIA
North End Neighbourhoods
Durand Neighbourhood Association
Hamilton Real Estate Board
Central Neighbourhood
Citizen Member
Stinson Community Association
Citizen Member
Alderman, Ward 4
Senior Citizens Council

REGRETS / ABSENT

Art Lomax
Rick Lintack
John Eyles
Carlo Gorni
Ald. Ron Corsini
Don Jaffray
Dick Simpson

Hamilton Automobile Club
Hamilton Society of Architects
McMaster University
Downtown Hamilton BIA
Alderman, Ward 2
Social Planning & Research Council
Corktown Neighbourhood

STAFF AND OTHERS

Bill Janssen
Mary Lou Tanner
Vanessa Grupe - Coordinator

Planning Department
Planning Department
Planning Department

1. Chairperson's Remarks

Mary Pocius welcomed all present. She noted that there will be an open house on the Smart Moves study, on Tues. July 21 at the Public Library. A workshop had been held on July 15, attended by Mary, Brenda and other members. Proposals include making Cannon St. 2 way, at 6 lanes, through downtown, by taking out houses on the north side. Through trucks are to be directed to Wellington and Victoria. There were concerns about widening Cannon, which might impede links between downtown and waterfront.

2. Minutes of June 11, 1998 CAPIC Meeting

Motion : Moved by Bill O'Brien, seconded by Brenda Mitchell, and carried, that the minutes of the June 11, 1998 CAPIC meeting be approved.

3. Downtown Secondary Plan

Mary Lou Tanner provided an overview of the study progress and initial tasks, as summarized in her memo of July 9:

- Hamilton Council has approved funding of \$165,000 for the study. It is to be completed by June 1999, which means an aggressive timeframe;
- The first of the initial tasks for the study is the identification of goals/ends for Downtown Hamilton. This will be done by means of a one day workshop;
- The second task is the preparation and issuing of requests for proposals for the three consultant studies, which are Design; Economic; and Development Financing. The RFPs are mostly complete. They will be advertised at the end of July, close 4 weeks later, with consultants to be interviewed and a recommendation made to September 23 Planning and Development Committee;
- There may be 1, 2 or 3 consultants hired, as they may submit proposals for 1, 2 or all of the 3 studies.

The Downtown Planning Advisory Committee (DPAC) is to be formed from CAPIC members, with a few additions. Their involvement will include the following:

- The goal-setting workshop, to be held when possible in August or September, with the results to go to Planning and Development Committee by early September;
- Participation by two members of DPAC in the consultant selection process (Aug.);
- Workshops on the planning component of the study (fall 1998);
- Meetings with the consulting teams as "work in progress" meetings at critical points during the work of the consultants (fall 1998); and,
- Working sessions as the studies conclude to pull together the work into the Secondary Plan documents (winter 1999).

At today's meeting, it is hoped to obtain feedback on the additional members to be added to CAPIC to round out the Committee; to set the date for the goal workshop; and to identify the two members to sit on the consultant selection process.

Concerning the goal setting workshop, it was suggested this be held during the afternoon or evening, or perhaps on a weekend, to make it as convenient as possible for members.

Motion: Moved by Denise Giroux, seconded by Bill O'Brien, that the goal setting workshop be held on Wednesday, August 12, from 2:00 to 8:00 p.m. The location will be the Convention Centre. Members who are absent today will be notified shortly.

Concerning the consultant selection process, it was asked whether there should be 1 or 3 consultant selection committees. Three would provide one for each of the studies. It was felt one would be preferable, since some consultants may bid on all 3, and everyone should know about all submissions. This committee will include staff from Planning, Economic Development, Housing, the new Downtown Coordinator if possible. Their task will be to review proposals, prepare a short list and conduct interviews.

Motion: Moved by Alderman Copps, seconded by Bill O'Brien, and carried, that there be only one consultant selection committee.

Motion: Moved by Alderman Copps, seconded by Brenda Mitchell, and carried, that May Pocius, Bill O'Brien and Gil Simmons sit on the consultant selection committee.

Additional members who could be added to CAPIC were discussed briefly. The Strategic Planning Task Force of the Downtown Partnership has been asked to participate, to help broaden representation. Other possible types of stakeholders were mentioned, such as financial planners, other reps. from Smart Moves, various architects. Russell Elman suggested that Planning staff and Mary Pocius decide which members are to be added.

Advertising in Toronto newspapers was far too expensive, so the ad was sent by FAX to dozens of planning consultants from all over southern Ontario. Number of members on the committee will be about 15 to 18, which was felt to be a good initial size, to ensure continuity. Alternates were recommended for all members who wished, not just neighbourhood reps. Both could attend meetings, but with only one vote.

For the duration of the secondary plan study, the DPAC will meet on a frequent basis, to keep to the tight timeframe. CAPIC will also meet during this time, on other matters, but not on a monthly basis. Mary Pocius suggested that CAPIC meet every other month. Vanessa reminded the committee it had been agreed that CAPIC would meet four times per year during the duration of the study. The next meeting will be on September 10, and staff from Special Projects will be invited to discuss the Smart Moves study.

4. Status Reports

a) St. Mark's Church

Bill Janssen reported that a recommendation was forwarded to July 7 City Council, recommending that the repairs to the roof be authorized, at a cost of \$35,000; to be reimbursed from the insurance claim. A draft Expressions of Interest is also to be prepared, to determine if there is potential for public/private use of the building. This would be more preliminary than a request for proposals. Possible uses for the building were discussed, such as a wedding chapel.

b) Hamilton Community Corrections Centre

A letter dated June 23, 1998 had been prepared and forwarded, outlining CAPIC's

concerns about the relocation of this centre, and particularly the number of downtown sites proposed for the new facility. A letter of response, dated July 3, 1998 had been received and circulated to members. It did not provide much new information, but rather thanked CAPIC for their comments, and restated the selection process and criteria which had been used.

c) Downtown Partnership and Longo

The Partnership is meeting, but will not meet in July. It has set out its goals, and what its role is / is not. About 200 applications were received for the Downtown Coordinator position, which have been shortlisted to 13 people. Interviews are being conducted by KPMG, with Liz Bournes from Human Resources, to provide a more arms-length process, due to the number of interviewees who are well known to the Board members. Recommendations will be made about who to interview twice, and the Partnership will make the final selection. The Partnership is now incorporated, and working meetings are being held.

The final document from the Longo workshop is being prepared. Longo will be brought back later, to an open forum discussion at the public library, to introduce the partnership and the coordinator. The Downtown Secondary Plan is needed to establish the plan which the Partnership will implement and carry forward.

d) Urban Entertainment Centres

Request for proposals went out on June 14 - many calls; much interest.

e) Spallachi Development - King St. E.

Units are being sold in the project, larger ones first, to downtown workers. Mary also noted there is only one building left to sell in the Int. Village BIA.

f) Broadway Theatre

This is now closed, to the dismay of members, despite recent expansion plans.

g) City Places Development - 12-14 Walnut St. N.

The tenders for this project were to be in to the City by last week.

h) Examples of Other Downtown Plans

Staff noted that there are various examples of downtown plans for other cities in the US and Canada, such as Cleveland, available in the Planning Department, which members are welcome to review. Staff will prepare a list of these. It was noted that few of the US cities surveyed have as many people living downtown.

i) Costs of Urban / Suburban Development and Sprawl

It was asked whether this will be considered in the downtown secondary plan. The urban side of the equation will be considered, but not the comparison.

5. Members' Reports

- a) Central - Working on Gary's auto body shop; order to go out to prevent parking.
- b) Durand - James Mtn. Road closed now (not end Sept.) repairs, minor widening.
- c) Stinson - Downtown neighbourhoods working with Public Health to prepare local plans. Speaker to be invited in Oct. on regenerating community - CAPIC co-host?

Motion: Moved by Helen Kirkpatrick, seconded by Bill O'Brien, to ask Brenda and Mary to attend a coordinating meeting on Monday to decide on this matter.

6. Adjournment The meeting was adjourned at 6:30 p.m.

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OFFICE OF THE CHIEF ADMINISTRATIVE OFFICE

MEMORANDUM

TO: Members of the Hamilton Downtown Partnership

FROM: J.G. Pavelka, P. Eng.
Chief Administrative Officer

SUBJECT: Update on Downtown Initiatives

OUR FILE: 887-0001
ACT. ADMIN

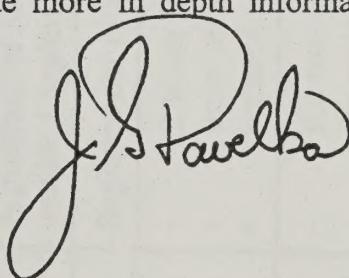
DATE: 1998 August 17

In response to the issue raised at the last Downtown Partnership Board meeting about being aware of all of the initiatives in the Downtown, the attached list titled, "**Downtown Initiatives Update - August, 1998**" has been compiled. The list of initiatives provides a title and a brief summary with the aim of being informative as to what is happening in the Downtown.

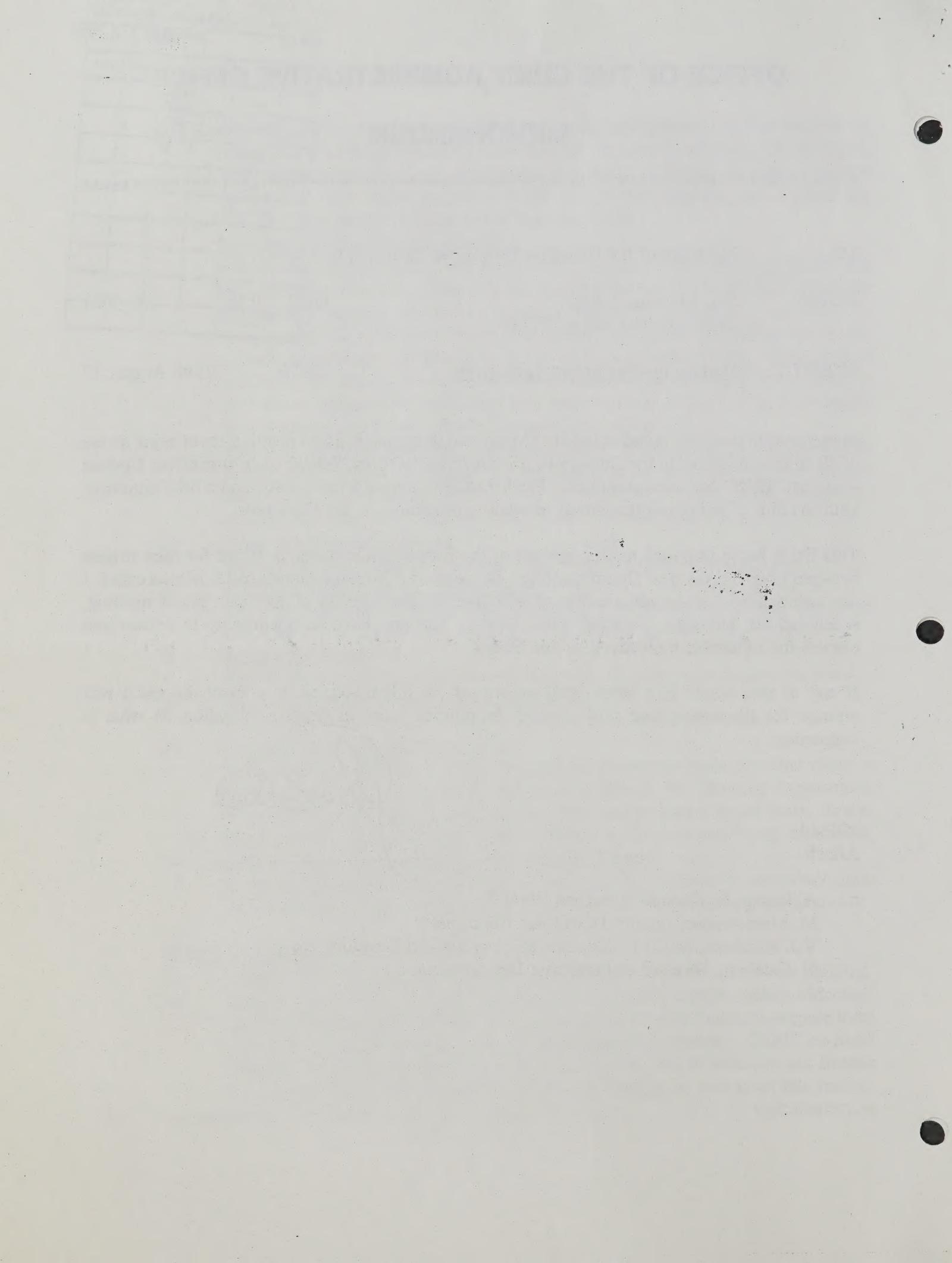
This list is being provided to all members of the Downtown Partnership Board for their review between now and the next Board meeting. By copy of this memorandum to M. Mascarenhas, I am also asking him to add the list of initiatives to the Agenda of the next Board meeting, scheduled for Thursday, September 03, 1998 so that you have an opportunity to review and discuss the initiatives collectively as the Board.

If any of you would like more detail on any of the initiatives, please contact me and I will arrange for the appropriate staff member to provide more in depth information on what is happening.

JGP:dd
Attach.



c.c. Alderman R. Corsini, Alderman Ward 2
M. Mascarenhas, Interim Downtown Coordinator
V.J. Abraham, M.C.I.P., Director of Planning and Development
N. Catalano, Director of Economic Development



DOWNTOWN INITIATIVES UPDATE

August, 1998

<u>CITY</u>	PROJECT	STATUS
City Places	Initiative by the City's Non Profit Housing Corporation to build a low rise, mixed use development at King William Street and Walnut Street, consisting of 30 residential units and 3000 sq. ft. of Commercial Site. This site has been cleared and decommissioned, final drawings are completed and construction is to start shortly.	
Development Incentives	To encourage private sector development by refunding all Planning and Building related fees until September 1999. Refundable fees include development charges, 5% land dedication fees, official plan amendment, zoning by-law amendment, site plan approval and building permit fees and outdoor patio and encroachment fees.	
Positively Downtown Event Program	A program of music, entertainment and special events in the downtown. The City has provided capital budget funding of \$50,000 for the program and advertising.	
New Banners	Replacement of existing banners in International Village and Jarvis Square in September/98.	
Parking Initiatives	<ul style="list-style-type: none"> • 2 hours free parking at the York St. Parkade; • more metered parking spots provided on major streets; and, • reduced metered parking rates and elimination of evening charges downtown. 	
Zoning By-law Amendments	<ul style="list-style-type: none"> • the removal of lot area requirements for residential uses; • the removal of parking requirements for residential uses; and, • work underway to remove charity casinos as a permitted use in the downtown 	
Special Programs for 1998	<ul style="list-style-type: none"> • CONVERT TO RESIDENTIAL PROGRAM • \$200,000 low interest loan program to encourage the conversion of non-residential space to residential or to improve the quality of residential units. 	

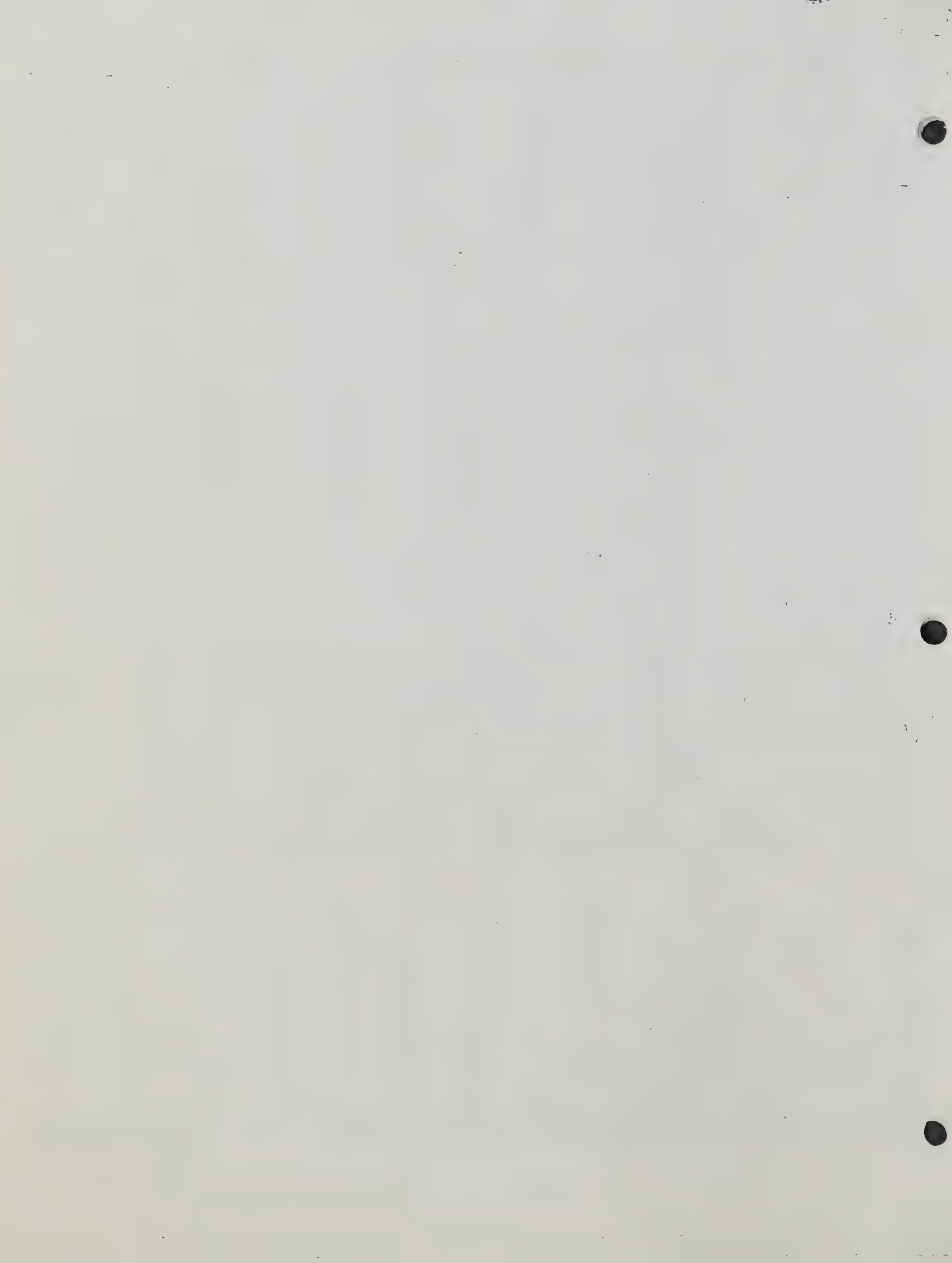
	<ul style="list-style-type: none"> • GORE HERITAGE PROGRAM \$200,000 matching grant program for heritage building facades, signages and canopies on King St., around Gore Park. • CORE HERITAGE PROGRAM \$200,000 matching grant program for heritage building facades, signages and canopies in the rest of the downtown core area. • COMMERCIAL PROPERTY IMPROVEMENT LOAN PROGRAM \$200,000 low interest loan program to improve commercial buildings in the downtown.
Urban Entertainment Centre	<p>On May 12, 1998, City Council approved the location of a family entertainment centre in the downtown, amending the Downtown Community Improvement Plan to provide the downtown family entertainment centre and authorize staff to undertake a call for proposals from interested parties. 2 proposals have been received and are being evaluated.</p>
Downtown Secondary Plan	<p>A terms of reference for the Downtown Hamilton Secondary Plan "Putting People First", has been approved by Council and funding for \$165,000 is provided in the 1998 Capital Budget. A stakeholder group comprised of representatives of CAPIC, Business, Neighbourhoods and special interest groups will assist in the development of the Plan. Special Studies for a downtown retail study, an economic financing study and urban design guidelines for the downtown are to be undertaken as part of the study.</p>
Downtown Visioning - Gianni Longo	<p>Longo's final report on the public meeting and vision statements workshop, held in February 1998, is expected shortly. Mr. Longo will follow-up with Special Partnership, Council and Public meetings in the Fall.</p>
Other Downtown Initiatives - 1998	<ul style="list-style-type: none"> • \$453,570 for King St. E. improvements as a result of the SMART Moves Study; • \$101,200 for Alley Improvements; • \$110,150 for Farmers' Market Improvements; • \$30,000 for Seasonal Decorations downtown; and, • Phase 2 of the Revitalization of Ferguson Ave., with \$1m for the reconstruction between King and King William Sts.
Murals	Working with the Downtown BIA for a mural on the Royal Bank building on James Street.

**Enforcement of Property
Standards**

To proactively enforce the property standards by-law for derelict, poorly maintained properties and buildings in the downtown

<u>REGION</u>	<u>PROJECT</u>	<u>STATUS</u>
1998 Infrastructure Improvements	1.84m for infrastructure improvements (water, sewers and roads on King, Hughson and Walnut Streets)	
Student Bus Passes	McMaster student bus passes approved, to provide unlimited bus use for students, at a fraction of cost. Price to be added to student activity fees. Also investigating similar passes for Mohawk students and downtown employees.	
Smart Moves Study	A Transportation Study for the Downtown. A target option has been prepared and presented to the public for review and comment. The Study proposes to change a number of streets in the downtown from one-way to 2-way, including King and Main Streets, Wilson, Queen and Bay Streets. A final report to the Regional and City Transportation Committee is expected this Fall.	
Policing	The Police Department continue to respond to public demands for the provision of additional security and police presence in the downtown.	
Regional Offices	Regional Offices (Community Services Department) have been moved into the old Woolworth's Building and will be moving into the 3rd floor of the Eaton's Centre.	
Streetscaping	Funding of \$1,369,950 provided for streetscaping improvements from Wellington St. to Mary St.	
<u>PROVINCE</u>		
Court House	Undertaking a \$14 million dollar renovation of old Post Office, at 10 John Street South, for a new Courthouse. To be completed late 1998.	
<u>FEDERAL GOVERNMENT</u>		
Federal Offices	The Federal Government is to identify a new location in the downtown for all current Federal Offices in Hamilton. Proposal for office sites are currently being reviewed.	

District Heating System	The Federal Government, in conjunction with the City and Region, are to undertake a Feasibility Study to determine how waste heat from Stelco can be used to provide cost efficient energy to the downtown.
<u>PRIVATE SECTOR</u>	
Hamilton Halton Home Builders Assoc. (HHHBA)	In agreement with and funded by the Region and City, the HHHBA is investigating the development of housing in the downtown. To date, the HHHBA has undertaken a survey of housing needs and demands and is currently preparing an assessment of infrastructure.
Downtown Partnership	In partnership with City and Region this corporation is bring together stakeholders to spearhead downtown revitalization initiatives. To date, the Partnership has been incorporated and is in the process of selecting a Downtown Coordinator, which will be the staff resource to the Partnership.
BIA's	Both the Downtown and International Village continue to work on surveys, programs and special events to attract people into the downtown. A new event on Ferguson is the Mustard Festival.
Development Proposals	<ul style="list-style-type: none"> • Spallacci's Development - King Street East • 9 unit townhouse project at Wilson and John St. • numerous inquiries and proposals.



CAPIC MOTIONS AND ACTIONS FOR 1998 MEETINGS

Sept. 2, 1998

- January 29, 1998 Meeting (rescheduled from Jan. 15)

- a) **CAPIC to Meet in Neighbourhoods** - At least one CAPIC meeting per year be held in each of the downtown neighbourhoods
 - Motion defeated in tie vote; felt to be confusing for members to find new locations
 - Suggested that CAPIC reps. go visiting in these neighbourhoods instead, start with Beasley

Status: Unknown Action: To be decided.

- February 12, 1998 Meeting

- a) **Urban Entertainment Centres** - CAPIC supports in principle the concept of urban entertainment centres, exclusively in the downtown area of Hamilton.
Outcome: Report to P & D dated February 25/98 prepared and forwarded on this.
- b) **Longo Workshop** - CAPIC requested that Gil Simmons attend the Feb. 28 Longo Workshop as CAPIC rep.; Mary Pocius to attend as IVBIA rep.
Outcome: Attendees as per motion.

- March 12, 1998 Meeting

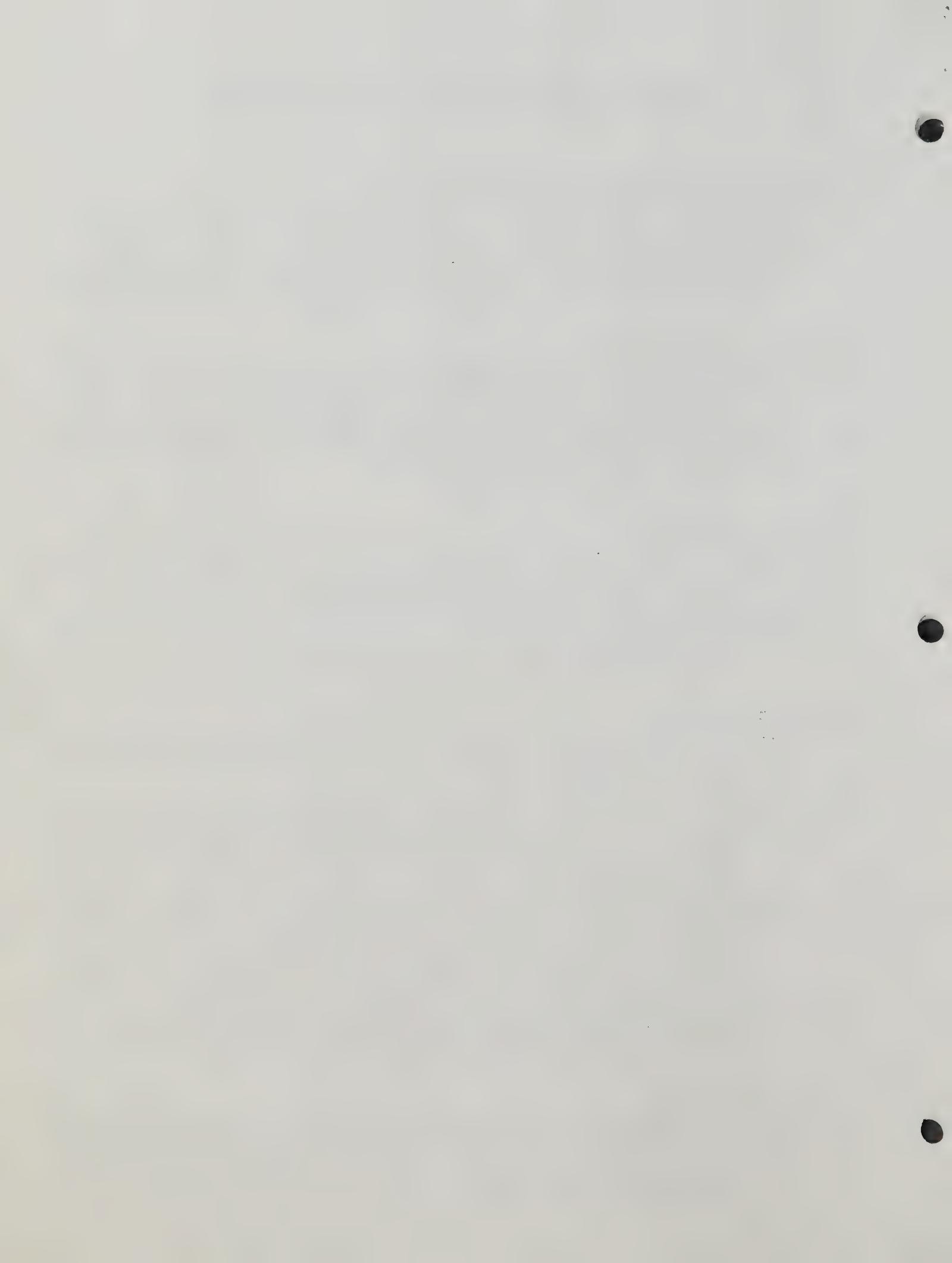
- a) **Downtown Secondary Plan** - CAPIC asked P & D to direct Planning staff to proceed immediately with preparation of the Downtown Secondary Plan.
Outcome: Report to P & D dated March 13/98 prepared and forwarded on this.
- b) **Downtown Walking Tour** - Staff asked to help set up walking tour of downtown, to inspect interior of buildings and outdoor problem areas / opportunities.
Outcome: Staff and members arranged tour, held May 2, 1998

- April 16, 1998 Meeting

- a) **Directional Signage to Downtown** - Staff had been asked at an earlier meeting to check into signage to downtown from the provincial highways, to see how addressed - in Smart Moves.
** Outcome: Outstanding item.
- b) **List of Outstanding Motions** - Staff asked to prepare a list of outstanding motions and actions from all CAPIC meetings, to be added to standard agenda package, so items not lost.
Outcome: In process - this list is a partial response, need summary of outstanding items with agenda package.
- c) **Downtown Plans for Other Cities** - Staff asked to bring copies of reports on downtown plans for other North American cities along to next CAPIC meeting. Also disc'd in June.
Outcome: Staff brought some reports to show members; these and others are available on loan from Planning Dept. for members to review; draft list prepared.
- d) **Costs of Urban Sprawl/Development** - Staff asked to provide information on the relative costs of urban vs. suburban development, and articles on urban sprawl costs.
** Outcome: One article located to date, to be provided to members. Information yet to be compiled on cost comparison urban/suburban. Outstanding.

- June 11, 1998 Meeting

- a) **Community Corrections Centre** - Resolution prepared expressing concern about the high number of proposed sites in downtown; to be sent to P & D; Council; Fed. and Prov. reps.
Outcome: Letter to Community Corrections and P & D dated June 23/98 prepared and forwarded on this matter.



DOWNTOWN PLANS AND OTHER REPORTS ON DOWNTOWN
AVAILABLE TO CAPIC MEMBERS

Sept. 2, 1998

DOWNTOWN PLANS

1. **Cleveland Civic Vision 2000 Downtown Plan**
Cleveland City Planning Commission, 1988
2. **7th Street Corridor/Central Downtown Retail Revitalization for Central City Association of Los Angeles**
Urban Marketing Collaborative, Sept. 1997
3. **Others - to be added.**

INTERNET SITES

1. **WWW.DOWNTOWNRESOURCES.COM**
2. **WWW.IDA-DOWNTOWN.ORG**
Has extensive information, including links to hundreds of cities in the US, Canada and international. Also links to many other Downtown sites.

NEWSLETTERS

1. **Downtown Idea Exchange - Essential Information for Downtown Revitalization**
Biweekly newsletter on a variety of downtown initiatives from many North American cities 1993 - 1998. Very useful articles on many topics.

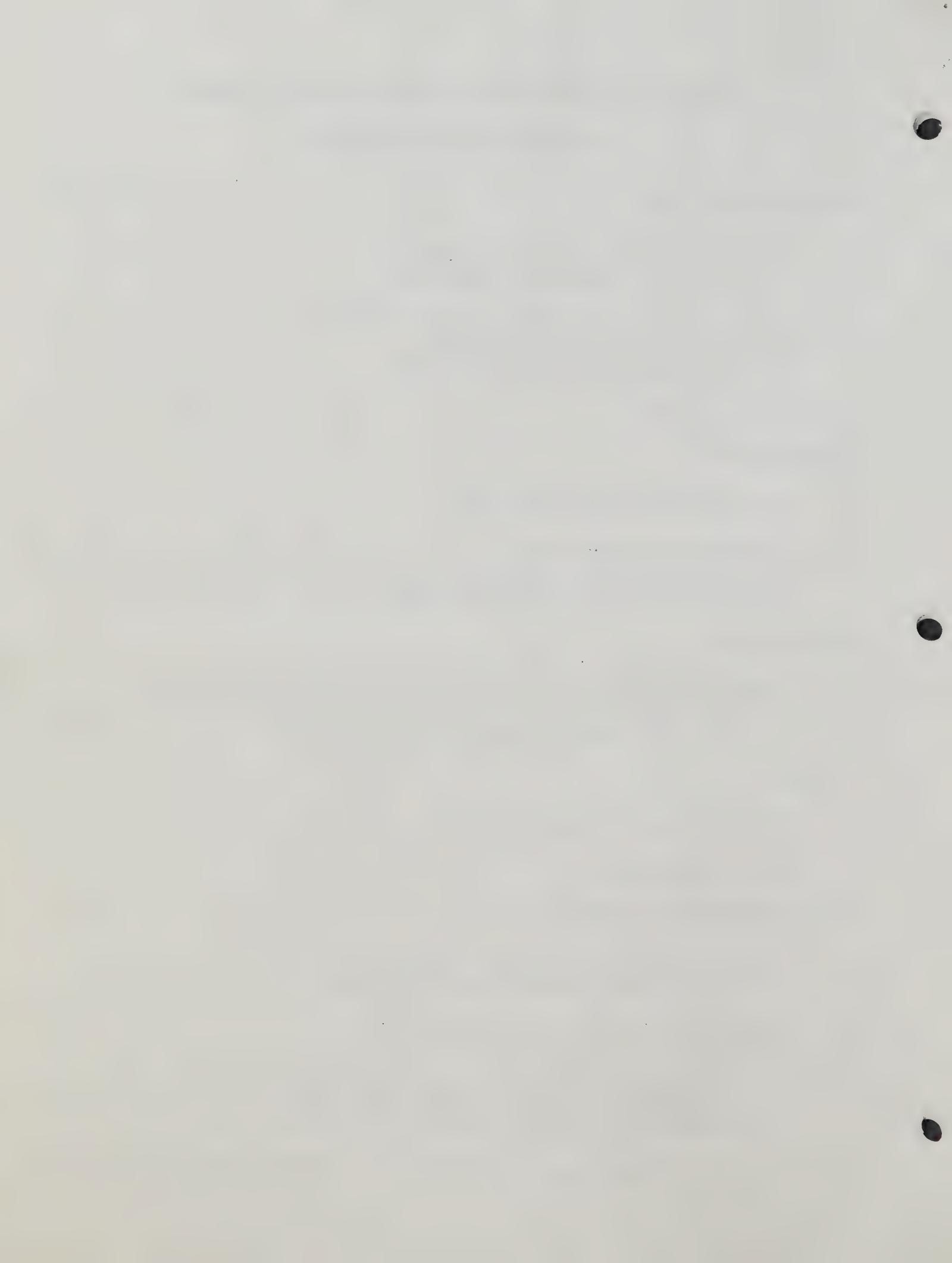
VIDEOS

1. **Downtown Partnership Safety Coalition**
2. **Baltimore's Downtown**

OTHER REPORTS AND RESOURCES

1. **Central Area Plan 1986 Implementation Appendix**
City of Hamilton Planning Department, July 1986
2. **Hamilton Downtown - Summary of Issues and Implementation Strategies from Reports**
Summary from CAPIC Public Forums; Mayor's Task Force; Charrette; Downtown Community Improvement Plan; Strong Medicine; other Downtown reports
Prepared for Strategic Planning Task Force of Partnership, 1997

NOTE: To borrow these reports, contact Vanessa Grupe 546-4160 or Bill Janssen 546-4147



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CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

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c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4

October 15, 1998

TC-CAP(A)

TO ALL MEMBERS OF CAPIC AND THE
DOWNTOWN SECONDARY PLAN ADVISORY COMMITTEE

URBAN MUNICIPAL

Dear Sir / Madam:

OCT 26 1998

Re: Longo Public Forum - Wednesday, October 21, 1998

GOVERNMENT DOCUMENTS

The Hamilton Downtown Partnership is hosting a public forum at which the members of the Partnership will be introduced, as well as the Downtown Coordinator, Marlene Coffey.

Planning expert Gianni Longo will also be present to discuss the results of the workshop on downtown Hamilton held earlier in the year, namely Downtown: A Market Place for Ideas. There will be an opportunity for discussion on downtown revitalization. This event will be held:

DATE: Wednesday, October 21, 1998
TIME: 7:00 - 10:00 p.m.
PLACE: Hamilton Convention Centre
Albion Rooms B & C

All members of the public are welcome to attend this event.

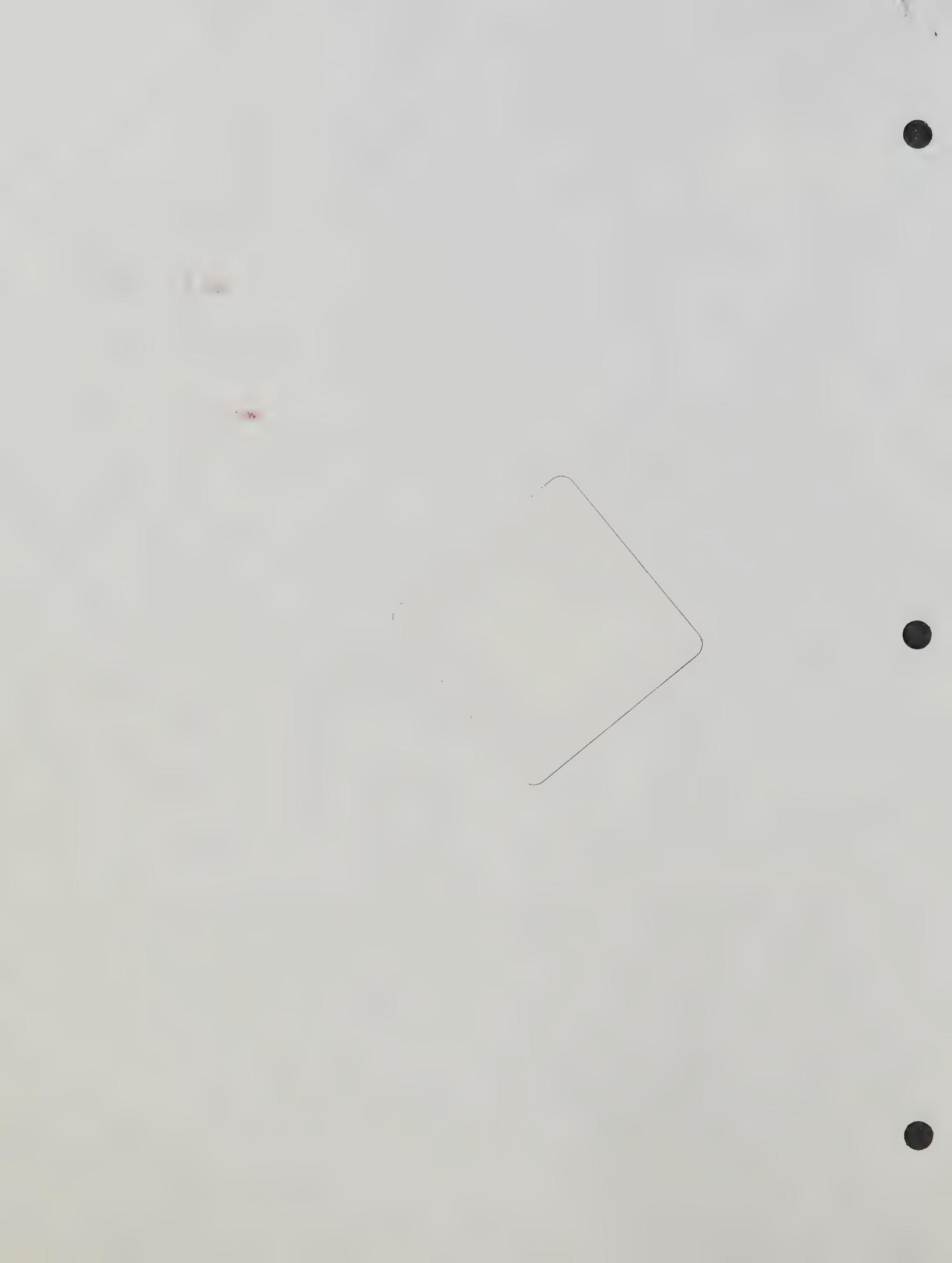
Please contact Vanessa Grupe at 546-4160 should you have any questions regarding this matter. Thank you.

Yours sincerely,

Vanessa Grupe

Vanessa Grupe, M.C.I.P, R.P.P.
Planner

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SEP 17 1998 A SPECTATOR

Core co-ordinator loves a challenge

By LEE PROKASKA
Municipal affairs reporter
The Spectator

Marlene Coffey is looking forward to the challenge of pulling together the initiatives that will revitalize downtown Hamilton.

"I love a challenge and I very much believe in Hamilton," said Coffey, who takes on her new job as downtown co-ordinator Oct. 5. "I know the core is alive and active and this is a wonderful opportunity to work with the partnership to put people together with one focus."

Coffey's appointment was announced yesterday by Al Peckham, president of the Hamilton Downtown Partnership, a non-profit organization set up by the city and the region to promote, facilitate, assist and develop the core as the primary business, office, cultural, entertainment and administrative centre of the region.

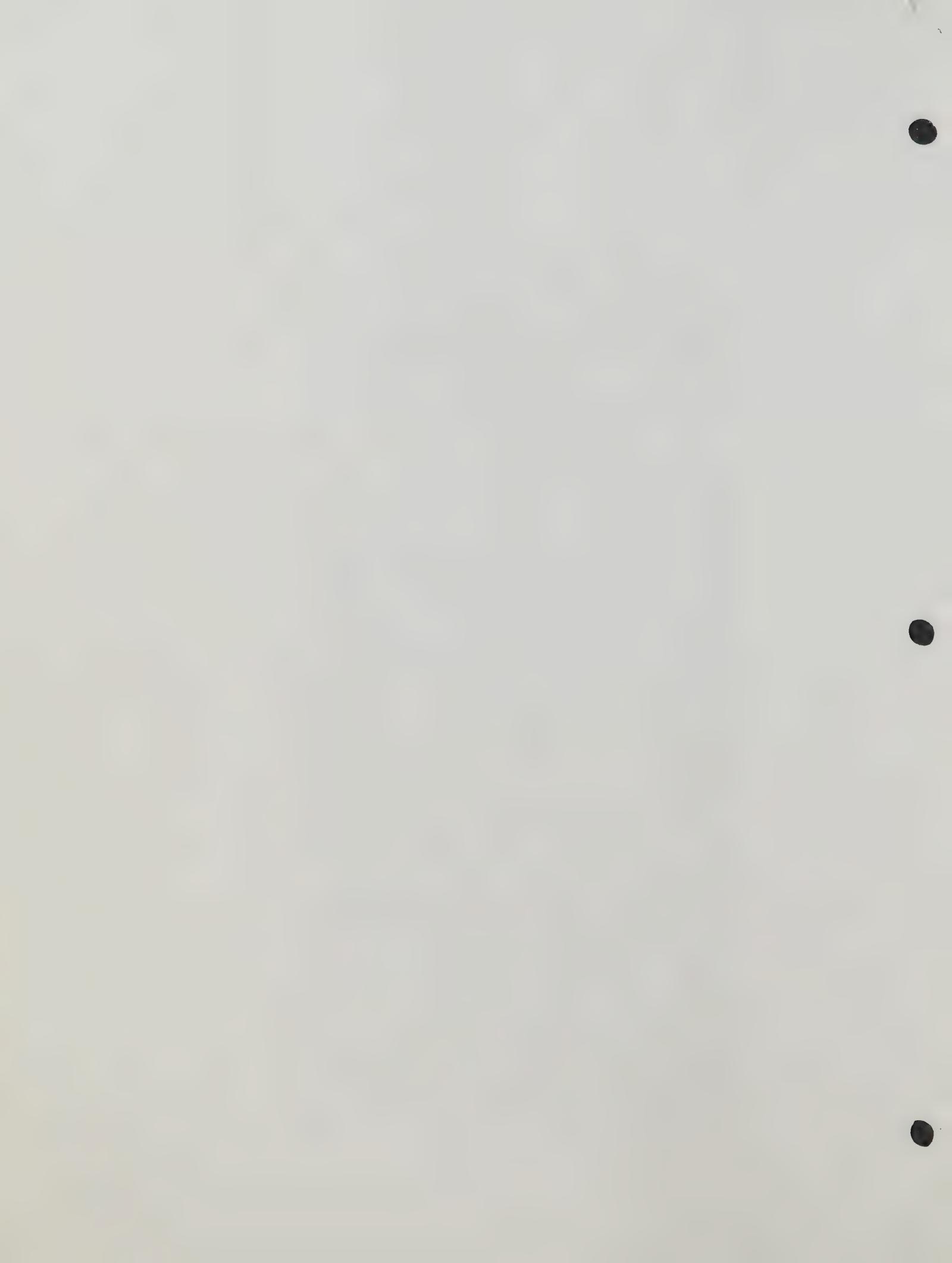
"One of the biggest issues for the partnership is consensus gathering, and Marlene has shown she has the abilities to do that," Peckham said yesterday at a reception to announce the appointment. "She understands the challenges our downtown is facing."

Coffey was chosen from among more than 200 people who applied for the co-ordinator's position. She was raised in the Greater Toronto Area and has practised small business consulting in Toronto and worked in economic development in the Niagara region and, most recently, in the southwestern Ontario town of Leamington.

The downtown co-ordinator's job is a contract position paying between \$60,000 and \$70,000 a year.

Peckham also announced yesterday that American planning expert Gianni Longo will return to Hamilton next month to discuss his recommendations for downtown revitalization, embodied in his report: *Downtown: A Market Place For Ideas*.

On Oct. 21, the Downtown Partnership will host a public forum for community members to meet Longo. The public forum takes place at the Hamilton Convention Centre, Allison Room B and C, beginning at 7 p.m. Longo will meet with the board of the partnership the next day. Copies of Longo's report are available at 25 Main St. W., Suite 1500, or calling 546-4540.



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CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE
a Subcommittee of the Planning and Development Committee
c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4

NOTICE OF MEETING AND AGENDA

DATE: Thursday, November 5, 1998

TIME: 4:30 p.m.

PLACE: Room 219, City Hall

HAMILTON MUNICIPAL

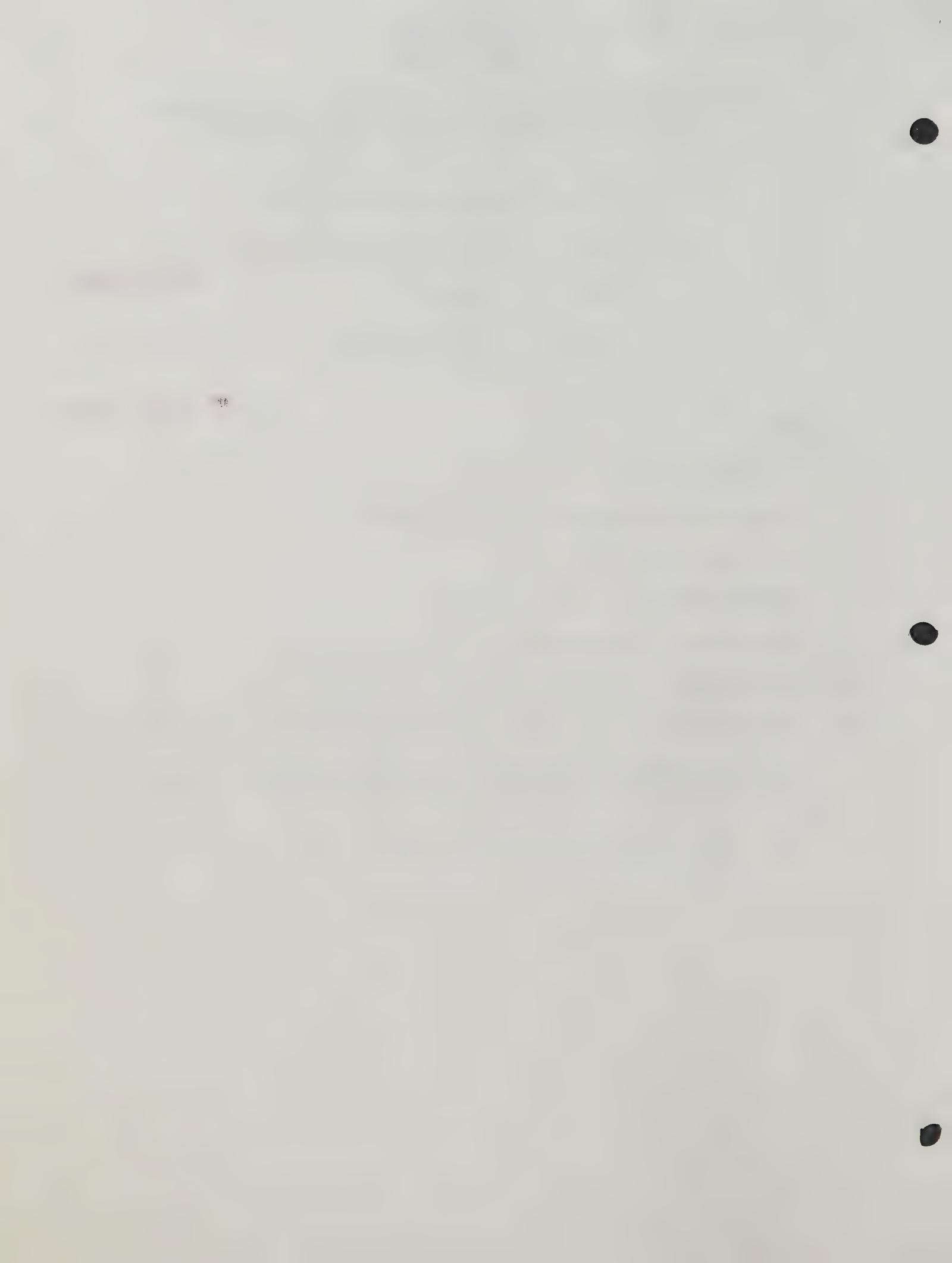
NOV 17

AGENDA

1. Chairpersons' Remarks
2. Hamilton Community Correctional Centre - Site Location
3. School Closures and Funding
4. Minutes of September 10, 1998 CAPIC Meeting
5. Status Reports on Downtown Initiatives
6. Other Business
7. Next Meeting - To be confirmed; may be no meeting on November 12 as earlier scheduled.

Note - This meeting is intended primarily to address the Correctional Centre and school closure matters only. Time permitting, status reports and other business to be discussed.

If you cannot attend the meeting, please contact Vanessa Grupe at 546-4160.



OPEN HOUSE

The public is invited to attend an Open House about the Correctional Service of Canada's Hamilton Community Correctional Centre, and the recommendations of an independent citizen-based Site Selection Committee to relocate the Centre. The 25 bed Centre has been operating from a temporary based facility in downtown Hamilton since 1992. Plans for the new facility will include space for the Hamilton District Parole Office.

Members of the Community Corrections Integration Program, Site Selection Committee, along with representatives from the Correctional Service of Canada and Public Works and Government Services Canada will be available to provide information about the Centre and the selection process.

Information will also be available for community members interested in participating on a planned Citizens' Advisory Committee for the Centre and District Parole Office.

The top three sites are:

1. 126 Main Street East, Hamilton
2. 203 Main Street East, Hamilton
3. 244-248 King Street East, Hamilton

The recommended site is: 126 Main Street East

JOIN US

Monday, November 9, 1998

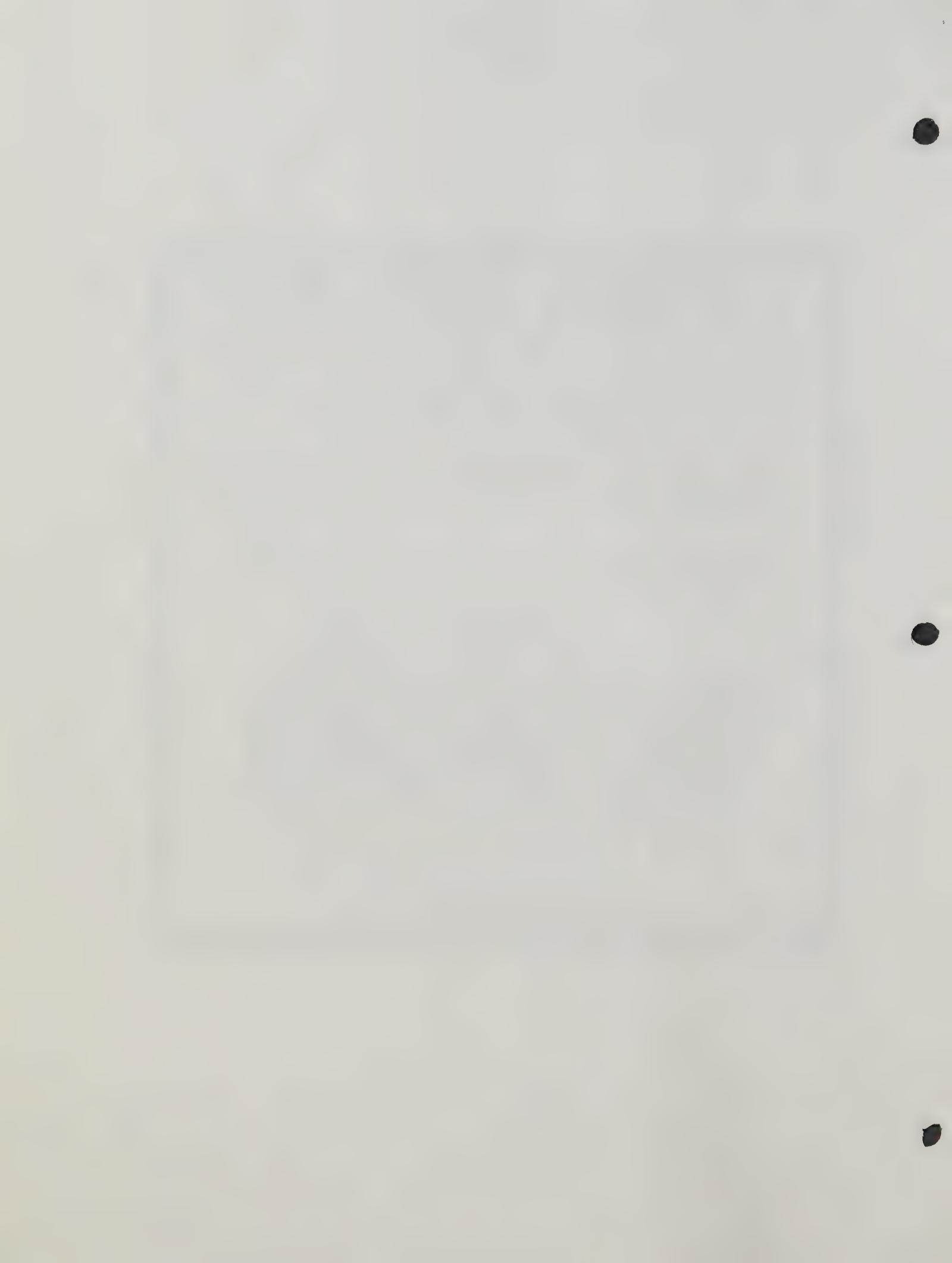
Hamilton Public Library, Downtown Branch

DROP IN ANYTIME BETWEEN 11 am to 8:00 pm

For information, call: Patrice Valeriano, Chair Community Corrections
Integration Program Steering Committee, (905) 545-6313

Sponsored by: **Community Corrections Integration Program (CCIP):**
Creating a Safer Living Environment

HM031894



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CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

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c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4

October 2, 1998

URBAN MUNICIPAL

TC-CAP(A)

TO ALL MEMBERS OF CAPIC

OCT 14 1998

Dear Sir / Madam:

GOVERNMENT DOCUMENTS

Re: Next Meeting of CAPIC - November 12, 1998

This letter will confirm that there will not be a CAPIC meeting on October 8, 1998. As previously agreed, for the duration of the Downtown Secondary Plan, CAPIC will be meeting on a less frequent basis, due to the commitment of time by members and staff to this project.

Accordingly, the next meeting of CAPIC will be held on:

DATE: Thursday, November 12, 1998

TIME: 4:30 - 6:30 p.m.

PLACE: Room 219, Hamilton City Hall

The agenda for the next meeting is presently being finalized, and you will receive an agenda package prior to the meeting. Please contact Vanessa Grupe at 546-4160 should you have any questions or concerns in this regard. Thank you.

Yours truly,

Vanessa Grupe

Vanessa Grupe, M.C.I.P, R.P.P.

Coordinator, Central Area Plan Implementation Committee

vg / CAPIC.98

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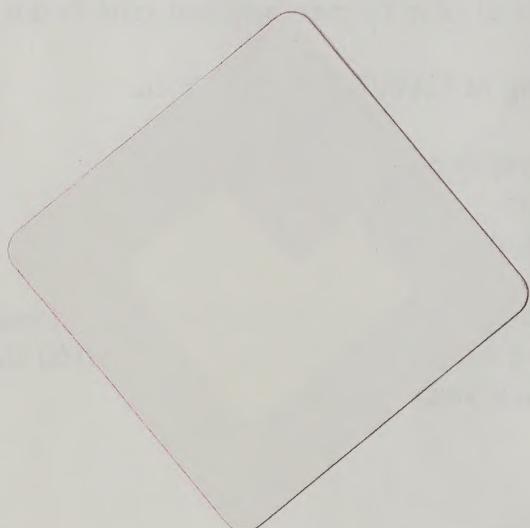
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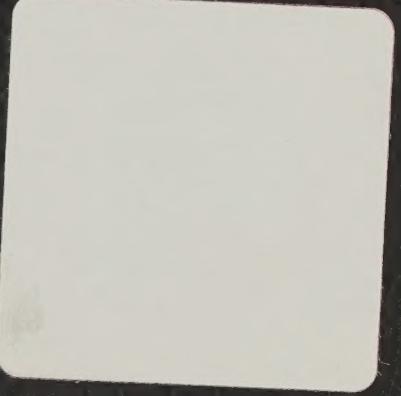
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